



## Second Degree Applicant:

Thank you for your application to enroll in the Evening College and earn a *second degree*. Your application will not be processed until a \$50.00 non-refundable application fee has been received by the Office of Admisison. This fee can be paid by check, payable to Columbia College, or by credit card. If you would like to charge the fee to VISA, MasterCard, or American Express, please call Joann Nagy at 786.3191 and she will take your credit card information over the phone.

Once you have paid the \$50.00 non-refundable application fee, you must complete the attached form and return it by FAX to 803.786.3393 or to

Office of Admissions  
1301 Columbia College Drive  
Columbia, SC 29203

1. Adhere to the requirements of the Columbia College Bulletin under which you are accepted for the *second degree*. The Bulletin can be accessed online at [www.columbiacollegesc.edu](http://www.columbiacollegesc.edu).
2. Meet all Columbia College General Education requirements of the *second degree* as stated in the Bulletin under which you are admitted.
3. Meet all Columbia College requirements for the major as stated in the Bulletin under which you are admitted.
4. Complete a minimum of thirty-three semester hours at Columbia College beyond those required for the first degree. (not fewer than 160 semester hours)

If you have any questions, contact Joann Nagy at 803.786.3191.



Name: \_\_\_\_\_  
                    Last                                    First                                    Initial

Please check one of the following:

- I am a Columbia College alumnus and wish to pursue a second degree. (**Complete Section I** of this form and return to the Director of Evening College Admissions.)
- I earned a bachelor's degree from a regionally accredited four-year college and am pursuing a second degree from Columbia College. (**Complete Section I** of this form and return to the Director of Evening College Admissions.)

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### SECTION I

1. Second Degree: Bachelor of Arts

2. Major (check one choice)

- \_\_\_ Accounting
- \_\_\_ Behavioral Science
- \_\_\_ Business Administration
- \_\_\_ Child and Family Studies
- \_\_\_ Communication
- \_\_\_ Computer Information Systems
- \_\_\_ Elementary Education
- \_\_\_ Public Affairs
- \_\_\_ Religion
- \_\_\_ Social Work

Advisor's Signature: \_\_\_\_\_  
(The Office of Admissions will have the advisor sign this form.)

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Contact Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_