Office of Financial Aid

2022-2023 Dependency Review

Student Name: _____   **CCID:** _____

In order to review your request to be treated as an independent student for financial aid purposes, you must provide the Office of Financial Aid with documentation to support this request. Documentation must include: (a) information about your biological (or adoptive) parents, (b) a letter from you (the student) explaining your circumstance, and (c) at least two letters affirming your circumstances—one of which should be from a third-party. All information collected by our office will be kept confidential. Please contact us if you have any questions regarding this request.

Step 1: Please respond to the following items.
1. Indicate the location of your biological (or adoptive) parents and their current living arrangements.

_____

_____

_____

2. When did you last have contact with your biological (or adoptive) parents?   _____

_____

Step 2: Student Letter of Explanation
Attach a letter explaining, in detail, why you cannot/did not provide information about your biological (or adoptive) parents on your financial aid application. Please include your CCID and your signature on the letter.

Step 3: Collect Supportive Documentation.
1. Two letters must be completed by an individual familiar with your situation (relative) and by a third-party (e.g. school counselor, healthcare provider, community intervention agency, social worker, police, clergy, etc.).

2. Attach any other documentation (court documents, custody papers, police reports, etc.) that you feel will help explain and support your request.

Step 4: Sign and date this form.

Student Signature: _____   **Date**: _____

Step 5: Return all materials.
Return this form and all other materials to the Office of Financial Aid. The Office will you notify you of the determination or if any additional action is required.

……………………………………………….*Office Use Only*………………………………………………

Counselor Approval: _____   **Date**: _____