



HIGH SCHOOL COMPLETION & ID  
FORM  
2022-2023

Columbia College  
Office of Financial Aid  
1301 Columbia College Drive, Columbia, South Carolina 29203  
Phone (803) 786-3612 Fax (803) 786-3560

Student Name: \_\_\_\_\_ CCID \_\_\_\_\_

**High School Completion Status**

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2022-2023:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office. If you have already submitted this documentation, you do NOT have to submit it again.

**Identity and Statement of Educational Purpose**  
**(To Be Signed at the Institution)**

The student must appear in person at Columbia College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following English or Spanish Statement:

I certify that I, \_\_\_\_\_, am the individual  
**(Print Student's Name)**  
*signing this Statement of Educational Purpose* and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2022-2023.  
**(Name of Postsecondary Educational Institution)**

\_\_\_\_\_  
**(Student's Signature)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Student's ID Number)**